

## Collecting Papers for Undergraduate Assessment

Every fall and spring semester, we collect student papers for our department's B.A. assessment.

**Which courses:** 4000-level courses **AND** gateway courses (CRW 3013, ENC 3241, ENG 3014)

**Submit what:** copy of final/term paper (or whatever passes for such a thing in your class) **AND** a copy of your assignment.

**Format:** E-COPIES ONLY (suggested format requirements are included in the syllabus information on the "faculty resources" section of the department website.)

**Which students:** Every 5th student on your class roll until you get to 5 papers (#5, #10, #15, #20, #25, etc.)

**Deadline:** The last day of classes

**Complications:** Please contact the assessment coordinator privately if you face special circumstances (gigantic or teensy classes, hours of photocopying, unusual paper format, etc.)

**Assessment Coordinator (2011-present):** Beth Young [byoung@ucf.edu](mailto:byoung@ucf.edu)